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To process your request, please submit this form (with your major professor's signature) *and* proof of your conference presentation (e.g., a copy of an acceptance Email from the conference organizer or a preliminary program page with your name/title/abstract) *at least two weeks prior* to conference travel. Requests cannot be processed until you have your major professor's signature and notification of acceptance of your abstract by the meeting organizers.

Student Name: _____

Conference Name: _____

Conference Dates: _____

Conference Location: _____

Presentation Type (Paper, poster, etc): _____

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Date