

Classroom Volunteer

LS 406

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WHAT: This class is an opportunity for pre-education students to experience the teaching environment, earn credit and get a letter of recommendation for graduate school.

WHY: #1. Do you REALLY want to be a teacher? Here is an opportunity to find out.
#2. In addition, students gain valuable experience in their chosen profession.

PLACEMENT: Students find their own placements. Have your placement arranged by the end of the term prior to the term you are volunteering. If possible, take a resume to the teacher. If you don't have a resume, tell him/her something about you, your strengths, experience and how you see yourself fitting into a classroom. Parents and other relatives are not appropriate mentors.

CREDITS: This is a variable credit class. For each credit earned students will be in an elementary, middle, or secondary classroom 3 hours per week. (In other words, 1 credit = 3 hours per week on site, 3 credits = 9 hours per week on site, etc.).

STUDENT LEARNING AGREEMENT: Fill out the student learning agreement with your mentor teacher and return to me by the first day of the term.

NOTEBOOK: The notebook is due the Tuesday of finals week. Keep a notebook for your own information and reference as well as to turn in at the end of your experience. If you would like to negotiate an alternative product, please contact me. (Some students write papers combining information from some class with their experiences). Include the following :

1. Describe the school, the community, the faculty and the student body.
2. List facilities in the building (gym, library, cafeteria, etc.).
3. List electronic teaching aids (computers, laser disks, cable TV).
4. Map of the classroom.
5. Regular schedule.
6. Summary of the week (one page).
7. Summary of a staff meeting (what were the issues, how did the principal interact with the teachers, how did the teachers treat each other, did they work together well as a group, would you like to work with this group?).
8. Interview with a mentor teacher about their philosophy of education or classroom management (one page).
9. Lesson plans and evaluation, if you did one.
10. Any other ideas that you might find useful someday.

GRADES:

- A:** Outstanding notebook. Shows creativity.
- B:** Good effort.
- C:** Average work, lack of detail or creativity.

PROBLEMS: Usually, problems are a result of mis-communication. Try talking with the teacher to see if you can work out a solution. Should that fail, please talk to me. If possible, arrange a meeting with your teacher near mid-term time. What are you doing well? What could you improve?

RECOMMENDATIONS:

Elementary - Do five classroom experiences (in your undergraduate career):

1. Early elementary
2. Upper elementary
3. Middle school
4. And 5. Your choice.

Secondary - Do three classroom experiences (in your undergraduate career):

1. High school
2. Middle school and
3. Your choice.

- Attached:
1. Student Learning Agreement
 2. Teacher Evaluation

Name _____ Social Security # _____
Major _____ Term _____

EVALUATION

This evaluation is to provide students with assessment and feedback as they prepare for application to a credentialing program. If possible it should be completed in conference with the student.

	Excellent	Very Good	Average	Below Average	NA
Attendance/punctuality	G	G	G	G	G
Confident, poised	G	G	G	G	G
Professional attitude	G	G	G	G	G
Enthusiastic, excited	G	G	G	G	G
Flexible, adaptable	G	G	G	G	G
Took initiative, resourceful	G	G	G	G	G
Accepts responsibility	G	G	G	G	G
Interacts well with children	G	G	G	G	G
Cooperative	G	G	G	G	G
Sensitive, patient, understanding	G	G	G	G	G
Accepts constructive criticism	G	G	G	G	G
Communication skills	G	G	G	G	G

What activity/lesson demonstrated the highest level of responsibility shown by this student:

Words of wisdom for a future teacher: (areas for improvement):

Additional comments: (use additional space if necessary):

I certify that this student successfully completed _____ hours of teacher assistance. (per week/total)

Teacher's signature

Teacher's Name (printed)

Please return to:
Polly Jeneva
College of Liberal Arts
Oregon State University
213 Gilkey Hall
Corvallis, OR 97331-6209

School Grade

LS406evaluation.040202

REMINDER!! YOU MUST REGISTER TO BE ENROLLED IN THIS CLASS

LEARNING AGREEMENT

LS _____
number title of class credits term year

1 credit = 3hrs/week for 10 week term or 30 hours

Student's name _____

Address _____ Telephone _____

City, State & Zip Code _____

Email Address _____

Social Security Number _____ Major _____

Placement School _____

Student's job title _____ Number of hours on site _____ per _____

Supervisor _____ Title _____

Address _____ Telephone _____

City, State & Zip Code _____

Description of work to be performed:

Notebook and evaluation from supervisor are due Tuesday of finals week. _____

student

Polly Jeneva

Send to:
Polly Jeneva
College of Liberal Arts
Oregon State University
213 Gilkey Hall
Corvallis, OR 97331-6202

Any questions call:
(541) 737-6193

1 copy to student
1 copy to site supervisor
1 copy to faculty sponsor

RETURN TO POLLY BY 1ST DAY OF THE TERM