How to Update OSU User Profiles on the Website

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Updating OSU User Profiles

Navigate to the College of Liberal Arts Website
In your browser address bar, navigate to the College of Liberal Arts main website.

Log in to the the College of Liberal Arts Website
In the address bar at the top left of the browser window, after “liberalarts.oregonstate.edu”, add “/login” at the end and click enter.
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Logging In
Once you hit enter you will see the screen below. Use your ONID login information to log in to the College of Liberal Arts Website.

Finding Your Profile
Once you have logged in you will see the screen below. Click on your name, next to “Hello”, at the top right corner. This will take you to your user profile.
Your Profile
Once you are logged in and click on your name, you will see a profile screen that looks like the one below. This is your OSU User Profile. To edit it, click on the “Profiles” tab near the upper right corner of your profile picture.

Updating Your Profile
Here you will be able to click between the various profile tabs (employee, person, student, faculty, etc.) and edit all of your information including your user profile picture.
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It is important to keep this information as up to date as possible. Your office hours and the “Courses Taught” section, underneath the “OSU Faculty” profile, as well as any new publications or accomplishments should be updated at the beginning of every term.

Once you are logged in you will notice that there is content on the website that is now available to you that previously was not. This content is only accessible to SWLF group members which includes faculty, staff and GTAs.