

*Version: September 2, 2020*

**Syllabus**

***PPOL 507 - Professional Development Seminar for First Year MPP and PhD Students***

***Fall Term 2020 (1 credit)***

**Class: Mondays, 12:00-12:50 PM, Zoom Meetings**

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Public Policy Program

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Corvallis, Oregon 97330-6206

**1. Course Introduction**

This course serves as an introduction to the MPP and Public Policy PhD Programs for first-year students. Students will receive crucial trainings and orientation for their course of study. They will also begin to work together as a cohort.

**2. Student Learning Outcomes for PPOL 507**

As a result of fully participating in this course you will

1. have a deeper understanding of your course of study.
2. have completed the **Individual Development Plan**.
3. have completed and passed the mandatory **CITI / IRB Training**.
4. have gained a further understanding of **diversity and inclusion** relevant to public policy.
5. have gained an understanding of the **public service values** of the MPP and PhD programs.

Throughout the course, you will be made familiar with the mission of the MPP & PhD programs and the Learning Outcomes:

**3. SPP GRADUATE PROGRAM VISION:**

To empower collaborative and innovative leadership & research to address evolving policy challenges.

**SPP GRADUATE PROGRAM MISSION:**

The SPP Graduate Program Faculty and Students integrate groundbreaking research into emerging policies, practices, and understandings of the world that will improve local to global policy decisions.

**MPP Learning Outcomes**

As a nationally accredited program, the Master of Public Policy (MPP) program must comply with three sets of learning outcomes: program outcomes, OSU Graduate School outcomes, and the Network of Schools of Public Policy, Affairs, and Administration (NASPAA) required competencies. More specifically the learning outcomes are:

# II. Graduate School Learning Outcomes for MPP:

1. conduct research or produce some other form of creative work
2. demonstrate mastery of subject material
3. be able to conduct scholarly or professional activities in an ethical manner

#  III. NASPAA Universal Required Competencies for MPP:

1. to lead and manage in public governance
2. to participate in and contribute to the policy process
3. to analyze, synthesize, think critically, solve problems and make decisions
4. to articulate and apply a public service perspective
5. to communicate and interact productively with a diverse and changing workforce and citizenry

**IV. MPP Learning Outcomes:**

1. The ability to conduct original policy research that extends the knowledge of both policy and other social science disciplines.
2. Substantive knowledge in an area of concentration that allows for immediate immersion in a relevant policy arena.
3. Experience in the practice of policy analysis, development, and implementation through an appropriate professional practicum.
4. A commitment to both domestic and international diversity, which will allow our students to navigate an increasingly interconnected world, and to work with stakeholders from various backgrounds, and address policy fields that are relevant to a variety of different populations. In this, we also follow OSU’s Mission statement, which supports an education in diversity “because it enhances our education and provides tools to be culturally respectful, professionally competent, and civically responsible.”
5. Skills and experience in designing and presenting in both formal and informal venues with students, practitioners, and community members.
6. High ethical standards in public policy research, teaching, and service.
7. The development of a public service ethic resulting in student understanding of the significance of working collectively, in collaboration with the public and prioritizing the desires of citizens, communities, and society at large.

**V. PhD Learning Outcomes**

The PhD program must comply with two sets of learning outcomes: OSU Graduate School outcomes, and PhD Program outcomes. More specifically the learning outcomes are:

# VI. Graduate School Learning Outcomes for PhD:

1. conduct research or produce some other form of creative work
2. demonstrate mastery of subject material
3. be able to conduct scholarly or professional activities in an ethical manner

**VII. PhD Learning Outcomes:**

1. The ability to conduct original policy research that extends the knowledge of both policy and other social science disciplines.
2. Substantive knowledge in an area of concentration that allows for immediate immersion in a relevant policy arena.
3. Experience in the practice of policy analysis, development, and implementation through an appropriate professional practicum.
4. A commitment to diversity “because it enhances our education and provides tools to be culturally respectful, professionally competent, and civically responsible” (OSU Mission Statement).
5. Skills and experience in designing and teaching in both formal and informal venues with students, practitioners, and community members.
6. High ethical standards in public policy research, teaching, and service.
7. The development of a public service ethic resulting in student understanding of the significance of working collectively, in collaboration with the public and prioritizing the desires of citizens, communities, and society at large.

**VIII.** **Evaluation of Student Performance**

The following table shows the activities and associated occurrences. A brief description of each activity type is provided in the table below; more information and instructions will be available via Canvas. Note: To pass this course ALL assignments must be completed thoroughly and professionally as they are required learning outcomes.

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| --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Points** | **Course Learning Outcomes** | **Graduate School Learning Outcomes** | **NASPAA Learning Outcomes** | **MPP****Outcomes** | **PhD** **Outcomes** |
| Individual Development Plan | 25 points | 1,2 |  | 1 |  |  |
| CITI / IRB Research Ethics Training | 25 points | 3 | 3 | 3 | 3 |  |
| Individual Professional Ethics Statement | 25 points | 5 | 3 | 3,4 | 3,6,7 | 4,6,7 |
| Individual Diversity Statement | 25 points | 4 |  | 3,5 | 3,4,6 | 4,6 |
| Implicit Bias Engagement | 25 points | 4 |  | 3,5 | 4,6 | 4,6 |
| TOTAL POINTS POSSIBLE | 125 |  |  |  |  |  |

**IX. Students with Disabilities**

Students with documented disabilities who may need accommodations, who have any emergency medical information the instructor should know, or who need special arrangements in the event of evacuation, should make an appointment with the instructor as early as possible (use email for this class), no later than the first week of the term. In order to arrange alternative testing the student should make the request at least one week in advance of the test. Students seeking accommodations should be registered with the Office of Services for Students with disabilities.

**X. Schedule**

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| --- | --- | --- |
| DATE: | TOPIC: | Readings / Tasks |
| September 2812:00 – 1:30 pm | **All Student Orientation** | 12:00-Dr. Stephanie Bernell, Associate Dean, OSU Graduate School12:15-Dr. Catherine “Katie” Bolzendahl, SPP School Director, OSU12:30-Breannon Taylor, Associate Ombuds, OSU12:45- Grad student announcements (WIP, etc.)1:00-CGE Representatives |
| October 5 | **Seminar Overview / Student Introductions / Q&A** | Professors Hilary Boudet and Brent S. Steel |
| October 12 |  **Diversity Seminar I** | Professor Rebecca L. Warner, P.I. [*OREGON STATE ADVANCE*](http://advance.oregonstate.edu/)*Reading:*Collins, Patricia Hill. 1993. “Toward a New Vision: Race, Class, and Gender as Categories of Analysis and Connection.” *Race, Gender & Class*, 1(1): 25–45.*Assignment:* Take the Harvard Implicit Association Test on Race<https://implicit.harvard.edu/implicit/takeatest.html> |
| October 19 | **Diversity Seminar II** | Professor Rebecca L. Warner, P.I. [*OREGON STATE ADVANCE*](http://advance.oregonstate.edu/)*Reading:* Kimberle Crenshaw, [“The Intersectionality Wars.”](https://www.vox.com/the-highlight/2019/5/20/18542843/intersectionality-conservatism-law-race-gender-discrimination)   *Assignment:* Personal Diversity Statement |
| October 26 | **OSU Library & Research Resources** | Professor Diana CastilloOSU Libraries |
| November 2 | **Research Ethics and IRB** | Ramee KellyOSU IRBAssignment: IRB training at CITI <http://research.oregonstate.edu/irb/preparing-initial-submission/online-ethics-training-educational-requirement> |
| November 9 | **Professional Service Ethics:**Ethical considerations for public servants, faculty, & students.  | Prof. Brent S. Steel*Readings:* * International City/County Management Association (ICMA) [Code of Ethics](http://icma.org/en/icma/ethics/code_of_ethics).
* Government Finance Officers Association of the U.S. & Canada (GFOA) [Code of Professional Ethics](http://www.gfoa.org/about-gfoa/code-professional-ethics).
* American Society for Public Administration (ASPA) [Code of Ethics](http://patimes.org/aspa-adopts-code-ethics/).

*Assignment:* Personal Service Ethics Statement |
| November 16 | **PhD & MPP Handbooks: “The Rules” & Winter Quarter** | Professors Hilary Boudet and Brent SteelMPP Handbook:<http://liberalarts.oregonstate.edu/spp/mpp/mpp-handbook>PhD Handbook: <http://liberalarts.oregonstate.edu/spp/phd/phd-handbook> |
| November 23 | **Mentoring, Student Success & Mental Health** | Karen HansonGraduate Student Success CoordinatorGraduate SchoolGrad School Success Guide: <http://oregonstate.edu/dept/grad_school/docs/student-success-guide.pdf>*Assignment:*Individual Development Plan |
| November 30 | **MPP and PhD Alumni—Graduate School and Career Advice** | Review job websites: <https://liberalarts.oregonstate.edu/spp/mpp/mpp-program/related-links>Review PhD program websites: <https://www.naspaa.org/resources/why-public-service-degree/doctoral-public-affairs-education> |

**Basic Needs**

Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Human Services Resource Center (HSRC) for support (hsrc@oregonstate.edu, 541-737-3747). The HSRC has a [food pantry](https://studentlife.oregonstate.edu/hsrc/food-security/hsrc-food-pantry), a [textbook lending program](https://studentlife.oregonstate.edu/hsrc/textbooks) and other resources to help. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to provide any resources that they may possess.Website: <https://studentlife.oregonstate.edu/hsrc>

**Getting Help**We all go through times in life when we need help. Learn about counseling and psychological resources for Ecampus students. If you are in immediate crisis, please contact the Crisis Text Line by texting OREGON to 741-741 or call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255). There are additional resources if you are located near campus: Access counseling through [OSU Counseling and Psychological Services (CAPS)](https://counseling.oregonstate.edu/main/accessing-caps-services), where you can get group counseling, individual therapy, or relational counseling.