New Media Communications
NMC 410 Internship Information

Eligibility for NMC 410 Internship Credit
In order to complete an internship for NMC credit, you must be a DCA major, have completed 15 NMC credits, and be at a junior or senior standing. Students are required to secure their own internship placements. If you meet these requirements, contact the Internship Coordinator, Nicole Holck, to discuss if your internship is eligible for NMC 410 credit. Nicole can be reached at holckn@oregonstate.edu.

Internship Proposal Form
Once you have determined that you are eligible for NMC 410 credit, you must complete an Internship Proposal Form. Forms can be picked up in the NMC Office (Snell 030) or the NMC Advisor’s Office (Fairbanks 302). On the proposal form, you’ll be asked to fill out internship placement information, learning objectives, and responsibilities to the faculty supervisor. You will also be required to obtain signatures from your Internship Supervisor and the Internship Coordinator. The proposal form must be submitted to the Snell front desk by Friday of Week 1 in the term you are completing your internship.

Selecting an Appropriate Number of Credits
Three credits of NMC 410 can apply to the major to count as one class. For BFA students, this counts as a production class. For BA/BS students, this counts as an advanced-level class. One credit of NMC 410 is equal to 30 hours of work, which averages to three hours per week in a 10-week term. If you decide you would like to do more than three credits of NMC 410, the remaining credits could apply as upper-division elective credit. Please consult the NMC Advisor to determine if this is a good choice for you. Per university regulations, the maximum number of internship credits that can apply to your degree is 16.

Registering for NMC 410 Credit
NMC 410 requires an override for registration. To obtain the override for NMC 410, you must submit a completed proposal form to the NMC front desk (Snell 030). The override will be in place by 5 PM on the day you’ve submitted the form. After 5 PM, login to your MyOSU account and register for the course. If you are registering for more than one credit, you will need to register for the CRN, click submit, then click on the number of credits and adjust the number of credits based on your proposal. If you are unable to register for NMC 410 credit, please contact the NMC Advisor. If you have questions about how to register for more than one credit, consult the Registrar’s Office.

You are required to register for NMC 410 by Friday of Week 1 in the term you are completing your internship.

During the Internship
Conduct yourself professionally. You are a representative of your peers, the New Media Communications department, and Oregon State University.

Receiving a Grade
In order to receive a grade for NMC 410, you need:

1. An Internship Evaluation Form completed by your Internship Supervisor. This form should be submitted directly from your Supervisor to the Internship Coordinator, Nicole Holck, at holckn@oregonstate.edu.

2. A five-page paper reflecting on your internship:
   How did you meet your learning objectives? How was your experience similar/dissimilar to what you expected? What skills, knowledge, experience did you gain? How will you use what you’ve learned in the future? What did you learn about yourself and your career options? What should NMC know about your experience for future interns?