

The **program of study will be audited** to determine if it is accurate and it meets the minimum requirements for this degree as established by the OSU Faculty Senate. Please be sure that the following items are correct:

1. The correct degree is indicated in the first row. Please refer to and attach a copy of your unofficial OSU transcript.
2. Student name, phone, ID number, email address, degree held, year the degree was awarded, and institution from which it was received are filled in.
3. The academic unit, major, minor, if applicable, and thesis or non-thesis are indicated.
4. If your degree includes a thesis, the program of study must include from 6 to 12 credits of XXX503 Research, where XXX is the course code of your major.
5. If your degree is non-thesis, the program of study must include 3 to 6 credits of project such as XXX501, XXX505, or XXX506 unless your degree has been approved for an alternative capstone requirement.
6. The maximum number of blanket numbered courses is 9 on a 45 credit degree program.
7. A transfer symbol is indicated for each transfer course (T1 for the first university, T2 for the second, etc.)
8. Transfer courses have been approved by your major advisor and minor advisor if they are in the minor field. All transfer courses must be either:
 - a. Graduate courses taken at OSU while I was a special, non-degree student, or
 - b. Graduate courses taken at OSU and reserved for graduate credit while I was an undergraduate student, or
 - c. Graduate courses taken at OSU and reserved for graduate credit while I was a postbaccalaureate student, or
 - d. Graduate courses taken at other accredited universities after I had received a baccalaureate degree.
9. All courses listed as transfer courses must comply with policies :
 - a. be graded B, B+, A-, A, or A+ (no P/N, S/U, credit/no credit graded courses will be allowed), and
 - b. not have been used on a previous master's or doctoral degree, and
 - c. grades of "B" (3.00) or better have been earned.
10. Thirty (30) credits must be taken at OSU after having been admitted as a regular, degree-seeking graduate student. (Transfer courses, as defined above, cannot be counted toward this residence requirement.)
11. For each standalone graduate course a G is entered in the G column.
12. Each course in the major and minor has a title, abbreviated if necessary, a department code, a course number, number of credits and a grade, if the course has been completed.
13. Grades of non-transfer courses listed on this program will be either C or above, or P, or R for research.
14. The total number of credits at the 4XX/5XX level is entered. And the number of 5XX or 6XX credits is entered.
15. No more than 50% of the credits are slash courses (the 5XX component of a 4XX/5XX course). To determine if a course is a slash course examine the OSU course catalog for the term that you took 5XX course. If there is a 4xx course with the same title during the same term, then this is a slash course.
16. Your plan includes training in the conduct of scholarly or professional activities in an ethical manner. This could be a course offered by your degree program, IST 520, RCR training modules, training in research groups, etc. For more information on the requirement, see http://oregonstate.edu/dept/grad_school/assessment.php.
17. Your total number of credits must be at least 45. (Your major may require more credits—check with them.)
18. All work toward this degree will be completed within seven (7) years. This includes transfer credits, all course work, all examinations, and final library copies of thesis, if applicable.
19. Your major professor must be a member of the Graduate Faculty in your major. Your minor professor, if you have a minor, must be a Graduate Faculty member in your minor.
20. The examining committee consists of two Graduate Faculty members from the major, a Graduate Faculty member from the minor (if a minor is listed) and, if a thesis is required, a Graduate Council Representative.
21. The program of study must be signed by the student, the major professor, the minor professor, if a minor is declared, and the academic unit chair.

Student's Signature		<i>Signature</i>	<i>Date</i>
APPROVED - Major Professor	Denise Lach	<i>Signature</i>	<i>Date</i>
	<i>Typed Name</i>		
APPROVED - Minor Professor		<i>Signature</i>	<i>Date</i>
	<i>Typed Name</i>		
I affirm that the above program of study meets the minimum requirements of our master's degree program.			
APPROVED - Academic Unit Chair	Brent S. Steel	<i>Signature</i>	<i>Date</i>
	<i>Typed Name</i>		
APPROVED - Graduate School		<i>Signature</i>	<i>Date</i>