

PhD in Public Policy
Satisfactory Academic Progress Policy
January 18, 2018

Note: The following complies with Graduate School Policies and Procedures and the Public Policy PhD Handbook concerning **Satisfactory Academic Progress** toward the PhD in Public Policy. Exceptions to policy must be made in writing by the Graduate Director in consultation with Program Committee Chairs and when appropriate, with approval of the OSU Graduate School.

The OSU Graduate Catalog indicates that a student may be dismissed from the Graduate School for "...failing to make satisfactory progress toward an academic degree, as determined by a major department or the Graduate School..." The catalog indicates that satisfactory progress includes maintaining a GPA of 3.00 or better for all courses taken as a graduate student and for courses included in the graduate program, meeting departmental requirements, and participating in a creative activity such as the PhD dissertation. The PhD Handbook also states that to maintain satisfactory academic progress: "Incomplete grades must be resolved within the quarter following the quarter in which the incomplete grade occurred; incomplete courses in fall quarter must be completed the following winter quarter. Students who are carrying incomplete grades in more than one course will not be allowed to enroll in new course work until the incomplete course work is finished."

Doctoral students matriculated Fall 2016 and later have 9 years to finish the degree program.

Year 1

<i>Fall Quarter</i>	Discuss your goals, expectations and required prerequisites and core coursework with the Graduate Director.
	Enroll in required prerequisites and core coursework.
	Complete FERPA, IRB and Diversity Training (Professional Development Seminar).
	Complete and submit an Individual Development Plan to the Graduate Director; update annually and submit to your committee chair.
	Maintain a cumulative 3.0 GPA with no course grades below B minus.
	Continuous enrollment policy required.
<i>Winter Quarter</i>	Enroll in required prerequisites and core coursework.
	Maintain a cumulative 3.0 GPA with no course grades below B minus.
	Continuous enrollment policy required.
<i>Spring Quarter</i>	Enroll in required prerequisites and core coursework.
	Maintain a cumulative 3.0 GPA with no course grades below B minus.
	Continuous enrollment policy required.

Year 2

<i>Fall Quarter</i>	Select program committee members, chair and Graduate Council Representative (5 members total).
	Meet with your program committee to create a program of study; take to the meeting the Doctoral Program Checklist, all transcripts, list of eligible transfer credits, transfer form, your program curriculum checklist, Program of Study Draft, general overview of planned dissertation research topic(s), and Individual Development Plan. Doctoral programs of study must be submitted before the end of the fifth term.
	Enroll in required prerequisites and core coursework.
	Maintain a cumulative 3.0 GPA with no course grades below B minus.
	Continuous enrollment policy required.
<i>Winter Quarter</i>	Enroll in required prerequisites and core coursework.
	Maintain a cumulative 3.0 GPA with no course grades below B minus.
	Continuous enrollment policy required
	Begin meeting with program committee members for preliminary examination reading list.
<i>Spring Quarter</i>	
	Enroll in required prerequisites and core coursework.
	Maintain a cumulative 3.0 GPA with no course grades below B minus.
	Continuous enrollment policy required.
	Begin meeting with program committee members for preliminary examination reading list.
	If preliminary written and oral exam scheduled with required core coursework completed, 6 weeks before oral examination submit revised program of study to the Graduate School for audit. At least 2 weeks before final oral exam use Online Scheduling Form. Schedule written exam before the oral exam with the program committee (1 week for domestic students and 2 weeks for international students if needed).
	Satisfactory academic progress: Written and oral preliminary exams passed unanimously or with 1 dissenting vote. Unsatisfactory academic progress: Failed preliminary exams (2 or more dissenting votes) can result in termination from the program or allowing 1 additional attempt to pass exams at the discretion of the committee.
Within in 1 quarter (3 months) of passing preliminary exams, a dissertation proposal meeting must be scheduled with the program committee.	

Year 3

<i>Fall Quarter</i>	Meet with program committee members for preliminary examination reading list.
	Preliminary written and oral exam to be taken Fall Quarter. Six weeks before oral examination submit revised program of study to the Graduate School for audit. At least 2 weeks before final oral exam use Online Scheduling Form. Schedule written exam before the oral exam with the program committee (1 week for domestic students and 2 weeks for international students if needed).
	Satisfactory academic progress: Written and oral preliminary exams passed unanimously or with 1 dissenting vote. Unsatisfactory academic progress: Failed preliminary exams (2 or more dissenting votes) can result in termination from the program or allowing 1 additional attempt to pass exams at the discretion of the committee with at least 1 term elapsed.
	Within in 1 quarter (3 months) of passing preliminary exams, a dissertation proposal meeting must be scheduled with the program committee.
	Satisfactory progress is made on dissertation data collection, analysis and writing (program committee evaluates).
	Continuous enrollment policy required.
<i>Winter Quarter</i>	Satisfactory progress is made on dissertation data collection, analysis and writing (program committee evaluates).
	Continuous enrollment policy required.
<i>Spring Quarter</i>	Satisfactory progress is made on dissertation data collection, analysis and writing (program committee evaluates).
	Continuous enrollment policy required.
	If dissertation defense, at least 2 weeks before final oral examination: use online form to schedule final oral examination; distribute a defendable copy of dissertation to program committee at least 2 weeks before the defense; submit pre-text pages of dissertation to the Graduate School.
	Satisfactory academic progress: Final oral exam passed unanimously or with 1 dissenting vote. Final dissertation copy sent to Scholars Archive within 6 weeks of defense date. Unsatisfactory academic progress: Failed final oral exam (2 or more dissenting votes) can result in termination from the program or allowing 1 additional attempt to pass exams at the discretion of the committee. At least 1 term must elapse between the first and second attempt (if allowed).

Year 4 (*if necessary*)

	Satisfactory progress is made on dissertation data collection, analysis and writing (program committee evaluates).
	Continuous enrollment policy required.
	If dissertation defense, at least 2 weeks before final oral examination: use online form to schedule final oral examination; distribute a defensible copy of dissertation to program committee at least 2 weeks before the defense; submit pre-text pages of dissertation to the Graduate School.
	Satisfactory academic progress: Final oral exam passed unanimously or with 1 dissenting vote. Final dissertation copy sent to Scholars Archive within 6 weeks of defense date. Unsatisfactory academic progress: Failed final oral exam (2 or more dissenting votes) can result in termination from the program or allowing 1 additional attempt to pass exams at the discretion of the committee. At least 1 term must elapse between the first and second attempt (if allowed).
	NOTE: Graduate Council Policy states “the final oral examination must be taken within five years after the oral preliminary examination. If more than five years elapse, the candidate will be required to take another oral preliminary examination.”