



**Oregon State**  
**University**

**School of Psychological Science**

Oregon State University  
2950 SW Jefferson Way  
Reed Lodge  
Corvallis, Oregon 97331  
**P** 541-737-2311

## **Nomination for Graduate Student Travel Award**

**Student name:**

**OSU ID #:**

**Conference name and dates:**

### **What is the student's role in the work to be presented?**

Presenter

Presenting author

Lead author

Co-author

### **What is the nature of the student's attendance?**

Poster author or contributor

Author of, or contributed to, a talk or seminar

Invited by conference to present

**What activities are planned beyond the presentation?** e.g. Field trips, networking events, project development, journal article writing, society leadership activities, etc.

### **What is the significance of the conference?**

It's related to field of study

It's the main conference in field of study

**Please attach the following documentation with your nomination:**

- 1 [A completed signature page and percentages of cost coverage worksheet.](#)
- 2 A copy of the submitted abstract or submitted product. Include the title, the authors in the order they appear in the submission and the abstract.
- 3 Student's statement of the importance and value of the meeting. If relevant, details of workshops, job interviews, project development, journal article writing, field trips, networking sessions, leadership in the sponsoring agency, and collaboration that will occur. (one page or less).
- 4 A copy of student's filed program of study.
- 5 Notification of acceptance of presentation OR indicate the acceptance is pending and when notification is expected. Indicate whether this will be an oral or poster presentation.
- 6 Student's curriculum vitae.
- 7 Budget. Include an itemized list of ground and/or air transportation, meals, lodging, meeting registration fee, abstract fee, other, a justification/explanation of the costs, and the total cost and amount requested from the Graduate School. Attempts to economize are important.
- 8 Advisor or Major Professor's statement on stature of the meeting or conference relative to conferences in the field, and acceptance rate of submissions. (Be sure to explain the purpose of this letter to your advisor or major professor).